

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, November 8, 2017
Closed Session – 6:45 P.M.
Public Session – 7:15 P.M.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:45 P.M.

A. Pledge of Allegiance

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Susan Salucci
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 7:15 P.M.

B. Public Report on Action Taken in Closed Session

C. Adoption of November 8, 2017, Agenda

Moved _____ Second _____ Vote _____

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

- D. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
1. OCAF Report
 2. Joe Nightingale Presentation
- E. Public Comment
An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted before the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called before Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.
- G. Written Communication
Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Board Meeting, October 4, 2017
- E. Williams/Valenzuela Uniform Complaints

It is recommended that the Board of Trustees approve Consent Agenda Items A through E as submitted.

Moved _____

Second _____

Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Acceptance of Gifts

Olga Reed School received a \$500 cash donation from Nancy E. Helgeland to go towards a science camp tuition. Olga Reed School also received a 96" ADA picnic table valued at \$952 from the Los Alamos Valley Men's Club. The table will be placed outside of room 3, which will allow all students to sit together.

The following donation was made to the Rosie Chavez Memorial Scholarship Fund: \$25 from Mr. and Mrs. Myron Knecht.

It is recommended that the Board of Trustees accept these donations and request that a letter of acceptance and appreciation be forwarded to Nancy E. Helgeland and Los Alamos Men's Club and Mr. and Mrs. Myron Knecht.

Moved _____ Second _____ Vote _____

B. BUSINESS SERVICES

1. Board Policy 7214, Facilities

It is recommended that the Board of Trustees adopts Board Policy 7214, Fees and Charges, for the first reading and that it is placed on the next Consent Agenda for the second reading.

Moved _____ Second _____ Vote _____

C. HUMAN RESOURCES

1. Grand Canyon University Student Teaching Agreement

It is recommended that the Board of Trustees approve the Grand Canyon University Student Teaching Agreement as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

- 1. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, December 13, 2017, beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

November 8, 2017



TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources

SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Aguilera, Blanca	Nightingale	Instructional Assistant II	12/2	6.0	\$15.25 per hour	10/30/2017	Permanent/Probationary
Alvarez, Sydney	Patterson Campus Connection	Child Care Assistant	6/1	3.6	\$12.53 per hour	8/15/2017	Increase in hours (1.6)
Barajas, Julissa	Nutrition	Child Nutrition Worker Sub	7		\$12.10 per hour	9/21/2017	Substitute
Barbosa, Elia	District	Instructional Assistant I, Substitute	11		\$13.36 per hour	10/20/2017	Substitute
Beukes, Alice	Nutrition	Child Nutrition Worker, Sub	7		\$12.10 per hour	10/3/2017	Substitute
Bower, Sheila	Olga Reed	Instructional Assistant I	11/6	6.0	\$18.09 per hour	11/01/2017	Increase in hours
Caudillo, Gina	Alice Shaw	Cashier	7/1	2.25	\$12.84 per hour	10/16/2017	Permanent/Probationary
Chacon, Erica	Transportation	Bus Attendant	11/1	4.28	\$14.17 per hour	10/4/2017	Permanent/Probationary
Chavez, Danielle	Patterson	Noon Duty Supervisor	6/1	1.75	\$12.53 per hour	11/02/2017	Permanent/Probationary
Crockett, Neil	Transportation	Bus Driver, Sub	18		\$16.85 per hour	10/23/2017	Substitute (regular salary schedule)
Cruddas, Lori	Dunlap	Noon Duty Supervisor	6/1	1.75	\$12.53 per hour	9/21/2017	Permanent/Probationary
Dutra, Deedra	Patterson	Instructional Assistant I	11/3	3.5	\$15.62 per hour	9/28/2017	Permanent/Probationary
Fuson, Claudia	Dunlap	Noon Duty Supervisor	6/1	1.67	\$12.53 per hour	9/11/2017	Permanent/Probationary
Garcia, Christina	Nutrition	Child Nutrition Worker, sub	7		\$12.10 per hour	10/25/2017	Substitute
Gitchell, Dylan	Technology	Computer Technician I	21/1	8.0	\$3,156 per month	11/1/2017	Permanent/Probationary
Gitchell, Dylan	Technology	Computer Technician I			\$250 per month	11/1/2017	Reinstate professional growth - rehire
Gitchell, Dylan	Technology	Computer Technician I			\$25.00 per month	11/1/2017	Phone stipend
Gudmunds, Angela	Nutrition	Nutrition Worker, sub	7		\$12.10 per hour	5/10/2017	Substitute (corrected rate of pay)

November 8, 2017



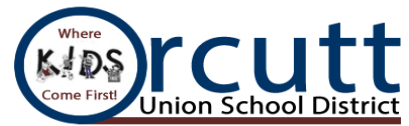
TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources

SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Gutierrez, Fallon	Dunlap	Noon Duty Supervisor, Sub	6		\$11.81 per hour	9/26/2017	Substitute
Healey, Cindy	Dunlap	Custodian, Night	17/3	8.0	\$3,153.00 per month	10/6/2017	Promotion
Hernandez, Carly	Orcutt Jr. High	Media Specialist	14/1	3.8	\$15.26 per hour	11/02/2017	Permanent/Probationary
Inlow, Monica	Pine Grove	Instructional Assistant/PE	11	2.5		10/31/2017	Resignation
James, Melisa	Pine Grove	Instructional Assistant I	11/1	3.5		11/01/2017	Voluntary transfer (site)
Klosinski, Rebecca	Dunlap Campus Connection	Child Care Coordinator			\$250.00 per month	11/1/2017	Professional growth (5) increments
Lopez, Lisa	Patterson	Instructional Assistant/PE	11/1	.75 4 days a week	\$14.17 per hour	10/20/2017	Permanent/Probationary
Mota, Maria	District Office	Bilingual Receptionist/Substitute Coordinator	19			10/20/2017	Resignation
Patterson, Susana	District Office	Bilingual Receptionist/Substitute Coordinator	19/1	6.0	\$17.26 per hour	11/01/2017	Permanent/Probationary
Patterson, Susana	District Office	Bilingual Receptionist/Substitute Coordinator			\$1,000 annually	11/1/2017	Educational stipend - Bachelors
Patterson, Susana	District Office	Bilingual Receptionist/Substitute Coordinator			\$1,000 annually	11/1/2017	Educational stipend - Masters
Peacock, Jeffrey	Operations	Utility Worker, sub	18		\$15.89 per hour	9/12/2017	Substitute
Phillips, Debi	Transportation	Bus Driver	18/6	6.63	\$21.50 per hour	11/01/2017	Increase in hours
Ries, Courtnie	Alice Shaw	Media Specialist	14/1	4.8	\$15.26 per hour	11/02/2017	Permanent/Probationary
Robertson, Shelley	Dunlap	Instructional Assistant I	11	3.5	2.5%	8/15/2017	Special Needs Stipend
Rowe, Summer	Nightingale	Child Nutrition Cook				10/3/2017	Voluntary transfer from Central Kitchen

November 8, 2017



TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources

SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Rozek, Stephanie	Patterson	Instructional Assistant I	11	3.5		9/27/2017	Resignation
Rozek, Stephanie	District	Instructional Assistant I/II			\$13.36 & \$13.69 per hour	9/28/2017	Substitute
Schiff, Becky	Lakeview	Noon Duty Supervisor	6/1	.83	\$12.53 per hour	10/19/2017	Permanent/Probationary
Schiff, Becky	Transportation	Bus Attendant, sub	11/1		\$14.17 per hour	10/19/2017	Substitute
Stanley, Meghann	Dunlap	Instructional Assistant I			\$125.00 per month	8/15/2017	Reinstate longevity - rehire
Stotts, Jean	Orcutt Jr. High	Instructional Assistant II		6.0		11/01/2017	Voluntary transfer
Vader Kidd, Leanne	Nightingale	Noon Duty Supervisor	6/1		\$12.53 per hour	9/28/2017	Permanent/Probationary
Vader Kidd, Leanne	Nightingale	Instructional Assistant/PE	11/1	1.5 4 days a week	\$14.17 per hour	10/20/2017	Permanent/Probationary
Vega, Chantel	Dunlap	Instructional Assistant I + Special Needs Stipend	11/1	3.5	\$14.17 per hour, + 2.5%	10/23/2017	Promotion
Venancio, Kimberly	Nightingale	Instructional Assistant I	11/2	3.5		11/01/2017	Voluntary transfer (site)
Weddle, Rosemary	District	Instructional Assistant I/II	11/12		\$13.36 & \$13.69 per hour	10/26/2017	Substitute
Weddle, Rosemary	Transportation	Bus Attendant, Sub	11		\$13.36 per hour	10/26/2017	Substitute
Wink, Cheri	Nutrition	Child Nutrition Worker	7/2	2.75	\$13.48 per hour	10/01/2017	Increase in hours (.25)

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Dr. Deborah Blow
District Superintendent

FROM: Susan Salucci
Assistant Superintendent, Human Resources

DATE: Board Meeting of November 8, 2017

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

NAME	SCHOOL	CLASS/ STEP	SALARY	EFFECTIVE DATE	ACTION INFORMATION
Alnas, Rachel	District	Extra Duty	\$40/hr	9/6-9/28/17 9/1-9/29/17	Home & Hospital, 14 hrs ELD, 70.5 hrs
Baldwin, Beth	District	Extra Duty	\$40/hr	9/6-9/28/17	Home & Hospital, 14 hrs
Barker, Susan	District	Hourly	\$25	8/2-9/21/17	CELDT, 11.75 hrs
Benedict, Patricia	District	Hourly	\$25	9/1/17	Dibels, 4 hrs
Bertoldi, Janet	District	Stipend	\$13,735	2017-18	Child Care Coordinator, corrected stipend
Birdsall, Neeta	Olga Reed	Daily Hourly	\$105 \$25	9/5/17	Staff Development, 6 hrs (TPSL) Title 1, 63.25 hrs
Blanchard, Kimberly	Nightingale	Hourly	\$25	9/6-9/29/17	ELD, 84 hrs
Boyd, Michelle	Orcutt	Stipend	\$1500	2016-17	TUPE Coordinator
Brickey, Patrick	Lakeview	Extra Duty	\$40/hr	9/30/17 9/12-9/19/17	Saturday School, 3 hrs After School Computer Lab, 2 hrs
Buchanan, Sally	Patterson	Hourly	\$25	9/5-9/29/17	Intervention, 81 hrs
Buchanan, Sarah	Pine Grove	Hourly	\$25	2017-18	Intervention, 20 hrs wk
Byrne, Jennifer	Dunlap	Hourly	\$25	9/7-9/29/17	ELD, 51 hrs
Callis, Wendy	Nightingale	Hourly	\$25	9/29/17	Title 1, 4.5 hrs
Camacho, Diane	Nightingale	Hourly	\$25	9/8-9/29/17	ELD, 84 hrs
Canby, Erin	Shaw	Hourly	\$25	9/5-9/28/17	Intervention, 75 hrs
Cantrell, Andrea	Dunlap	Hourly	\$25	9/6-9/29/17	Intervention, 96 hrs

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Cleveland, Paul	Lakeview	Extra Duty	\$40/hr	9/1-9/29/17 9/28-9/29/17	Sysop, 5 hrs Chromebook Academy, 8 hrs
Cole, Cristy	Olga Reed	Extra Duty	\$50/ea	9/20-9/25/17	Sports Supervisor, 3 games
Cora, Kiersten	District	Daily	\$105	9/5/17	Staff Development, 6 hrs (TPSL)
Cordero, Linda	District	Daily	\$300	9/6-9/25/17	Admin Support, 4 days
Cutler, Elizabeth	Lakeview	Extra Duty	\$50/ea	9/12/17 9/6-9/27/17	Sports Supervisor, 1 game Intervention, 2 hrs
Dacus, Cody	Nightingale	Hourly	\$25	9/5-9/28/17	Intervention, 76 hrs
Danielson, Lisa	Dunlap	Extra Duty	\$40/hr	10/17/17	Dibels Training, 1.5 hrs
DeLauer, Danielle	Orcutt	IV-8	\$63,773	2017-18	Completed Units for Movement
Ebner, Karen	Lakeview	V-2	\$54,786	2017-18	Completed Units for Movement
Fanshier, Rebecca	Pine Grove	Hourly	\$25	9/5-9/29/17	Intervention, 86.5 hrs
Feliz, Jessica	Patterson	Extra Duty	\$40/hr	10/17/17	Dibels Training, 1.5 hrs
Fenske, Christina	Olga Reed	Hourly	\$25	9/7-9/28/17	Garden, 22.75 hrs
Francisco, Mary	Dunlap	Extra Duty	\$1000	2017-18	Combo Class
Freckleton, Janet	District	Hourly	\$25	8/30-9/22/17	CELDT, 11 hrs
Freeland, Susan	Nightingale	Hourly	\$25	9/5-9/29/17	Intervention, 88 hrs
Garza, Linda	District	Hourly	\$25	9/5-10/12/17	TIP Mentor, 37.5 hrs
Golden, Cassandra	District	Hourly	\$25	9/5/17 9/1/17	Staff Development, 6 hrs (TPSL) Dibels Testing, 5.5 hrs
Hernandez, Selina	Orcutt/ Lakeview	V-1	\$53,008*	2017-18	Completed Units for Movement
Holladay, Brittany	Dunlap	Hourly	\$25	9/6-9/29/17 9/8-9/29/17	Intervention, 96 hrs ELD, 63.25 hrs
Hopkins, Tiffany	Shaw	Hourly	\$25	9/1/17 9/7/17	Dibles Testing, 4 hrs ELD Meeting, 4.5 hrs
Hughes, Michelle	Shaw	Hourly	\$25	9/11-9/29/17	Intervention, 24 hrs
Jackson, Kacie	Orcutt	Extra Duty	\$40/hr	9/1/17 9/5-9/28/17	Sysop, 2.5 hrs Detention, 8 hrs
Jackson, Nicole	Shaw	Extra Duty	\$40/hr	9/26/17	Professional Development, 6 hrs
Jones, Kari	District	Hourly	\$25	9/6/17 9/8-9/29/17	ELD Meeting, 2.5 hrs ELD, 61.75 hrs

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Kantorowski, Jennifer	Olga Reed	Hourly	\$25	10/9-12/15/17	Title 1, 20 hrs wk
King, Connie	District	Hourly	\$25	9/1/17	Dibels, 4 hrs
Kirby, Jeff	Orcutt	Extra Duty	\$40/hr	9/7-9/28/17	Intervention, 6 hrs
Krausse, Sheila	District	Hourly	\$25	9/1-9/15/17	CELDT, 31.5 hrs
Lara, Nichol	Pine Grove	Hourly	\$25	9/7/17 9/8-9/29/17	ELD Meeting, 2.5 hrs ELD, 63 hrs
Leach, Veronica	Dunlap	Hourly	\$25	9/1/17	Dibels, 4 hrs
Leyden, Candance	Patterson	Hourly	\$25	9/6-9/29/17	Intervention, 76 hrs
MacDonald, Christa	Shaw	V-2 Extra Duty	\$54,786 \$1000	2017-18	Completed Units for Movement Combo Class
Maldonado-Alvarado, Lupe	District Olga Reed	Hourly	\$30 \$25	9/25-9/28/17 9/5-9/29/17	Home & Hospital, 5 hrs Intervention, 85 hrs
Maloney, Colleen	Pine Grove	Stipend	\$1200	2017-18	Lead Teacher, 2 nd Grade
Manfredi, Patricia	Lakeview	Extra Duty	\$40/hr	9/6-9/27/17	Intervention, 6 hrs
McGarity, Susan	Pine Grove/ Olga Reed	Extra Duty	\$40/hr	9/11-9/29/17	Before/After School Band, 15 hrs
Meyer, Karen	Dunlap	Extra Duty	\$1000	2017-18	Combo Class
Millan, Laurie	Shaw	Hourly	\$25	9/5-9/29/17 9/19-9/28/17	Intervention, 80 hrs After School Computer Lab, 4 hrs
Oliver, Michelle	District	Hourly	\$25	9/1/17	Dibels Training, 5.5 hrs
Papworth, Lara	District	Hourly	\$25	9/1-9/22/17	ELD, 21.25 hrs
Parsley, Meghan	Shaw	Hourly	\$25	9/5/17 9/7-9/29/17	Title 1, 6 hrs Intervention, 74 hrs
Patterson, Suzie	Pine Grove	Hourly	\$25	9/5-9/29/17	Intervention, 87 hrs
Perez, Cecilia	Patterson	IV-3	\$54,065	2017-18	Completed units for movement
Prachar, Matthew	Shaw / Dunlap	I-2	\$45,536 *	2017-18	Probationary
Pugh, Caline	Pine Grove	Extra Duty	\$40/hr	10/17/17	Dibels Training, 1.5 hrs
Ransom, Kimberly	Shaw/Dunlap	Extra Duty	\$40/hr	8/29-9/21/17	Before/After School Band, 41 hrs
Rianda, Terry	District	Extra Duty	\$40/hr	9/1-9/29/17	Home & Hospital, 19 hrs
Richards, Aniko	Dunlap	Extra Duty	\$40/hr	10/17/17	Dibels Training, 1 hr
Ries, Courtnie	Patterson	Hourly	\$25	9/1-9/5/17	Dibels Training, 10 hrs
Rohwedder, Audrey	Shaw	Extra Duty	\$1000	2017-18	Combo Class
Salinas, Jackie	Shaw	IV-3	\$54,065	2017-18	Completed units for movement
Salvesen, Kris	Pine Grove	Hourly	\$25	9/7-9/29/17 9/19-9/28/17	Intervention, 60 hrs After School Computer Lab, 4 hrs
Sanders, Bobette	Lakeview	Extra Duty	\$40/hr	9/1/17	CPM3 Honors Prep, 4 hrs
Sanders, Gregory	Lakeview	Extra Duty	\$40/hr	9/7-9/28/17	After School Computer Lab, 3 hrs
Severance, Bob	Shaw	Hourly	\$25	9/8-9/28/17	Intervention, 35 hrs
Smith, April	Lakeview	Hourly	\$25	9/1-9/29/17	ELD, 60.25 hrs
Tummolo, Launi	Lakeview	Extra Duty	\$40/hr	9/6-9/27/17	After School Computer Lab, 5 hrs

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
VanAllen, William	Lakeview	Extra Duty	\$40/hr	9/11-9/27/17 9/7-9/28/17	Athletic Director, 5 hrs Detention, 7 hrs
Voorhees, Jacquie	Shaw	Extra Duty	\$40/hr	10/17/17	Dibels Training, 1.5 hrs
Whitted, Dana	Patterson	Hourly	\$58	9/18-9/29/17	Intervention, 42.5 hrs
Winkelpleck, Dustin	Nightingale	Extra Duty	\$40/hr	10/16/17	Dibels Training, 1.5 hrs
Woodruff, Jenna	Nightingale	Hourly	\$25	9/5-9/29/17	Title 1, 80.5 hrs
Yamaichi, Anna	Olga Reed	Hourly	\$25	9/5-9/29/17	Title 1, 76.5 hrs

*To be prorated

Warrants

These materials are not included in this copy of the agenda. The warrants are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 am – 4:30 pm.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
October 4, 2017**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on, Wednesday, October 4, 2017, Pledge of Allegiance was led by Susan Salucci. Members Present: Buchanan, Hatch, Phillips, and Morinini. Absent: Peterson. Administrators Present: Blow, Con, Salucci and Fell Absent: Edds. It was moved by Bob Hatch seconded by Liz Phillips and carried to adjourn to Closed Session at 6:47 p.m. Ayes: Buchanan, Hatch, Phillips, and Morinini.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 7:25 p.m. and Rob Buchanan reported that no action was taken in Closed Session. It was moved by Bob Hatch, seconded by Liz Phillips and carried to adopt the October 4, 2017, agenda as presented. Ayes: Buchanan, Hatch, Phillips, and Morinini.

SUPERINTENDENT' S REPORT

OCAF Executive Director, Ali Bailey reminded the board members of the OCAF Breakfast Launch on Friday, October 13, 2017, at the Far Western Tavern in Orcutt. The invitations were sent out via Eventbrite and hoped the board members would be able to attend. Ms. Bailey informed the board members that this would be a State of the Arts event reaching out to community-minded individuals to come forward to assist with local arts programs. OCAF membership envelopes were available if anyone is interested in joining OCAF. Ms. Bailey ended her update with an OCAF Chalk Festival PowerPoint with pictures from the OCAF Chalk Festival. Ginger Fredriks and her robotics team gave a brief presentation on what their club is all about. They gave a demonstration with one of their robots and informed us about creative and innovative items that may be available in the future. Walter Con, Assistant Superintendent, Business Services gave the board updates on Proposition 39; Demolition of uninhabited buildings; Bond projects; Open A numbers with the DSA, Bonds, Proposition 51 and Keysite 17.

PUBLIC COMMENT

No public comments

WRITTEN COMMUNICATION

No written communication

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Board Meeting, September 13, 2017

It was moved by Bob Hatch, seconded by Lisa Morinini and carried to approve Consent Agenda Items A through D, as submitted. Ayes: Buchanan, Hatch, Phillips, and Morinini.

ACTION AGENDA ITEMS

Acceptance of Gifts

It was moved by Liz Phillips, seconded by Lisa Morinini and carried to accept a \$500 cash donation for Lakeview JHS and that a letter of acceptance and appreciation be forwarded to Carla Swift, Assistant Vice-President, SESLOC Federal Credit Union. Ayes: Buchanan, Hatch, Phillips, and Morinini.

Approval for the Out of State Trip for the Director of Maintenance, Operations, and Transportation

It was moved by Liz Phillips, seconded by Bob Hatch and carried to approve the Out of State Trip for Brad Gitchell, Director of Maintenance, Operations and Transportation to attend a CASTO workshop in Stateline, Nevada as submitted. Ayes: Buchanan, Hatch, Phillips, and Morinini.

Board Policy 6171, Title 1 Program

It was moved by Liz Phillips, seconded by Lisa Morinini and carried to approve Board Policy 6171, Title 1 for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Buchanan, Hatch, Phillips, and Morinini.

Ratification of Agreement with, California School Employees' Association (CSEA), Employees and Public Disclosure of Proposed Collective Bargaining Agreement

It was moved by Lisa Morinini, seconded by Bob Hatch and carried to approve the negotiated agreement with California School Employees' Association (CSEA) effective, July 1, 2017. Ayes: Buchanan, Hatch, Phillips, and Morinini. Rob Buchanan thanked both the CSEA team and District team for all their hard work.

ITEMS FROM THE BOARD

Rob Buchanan informed the board members he did a boardwalk at Joe Nightingale on Thursday, September 21, 2017. He said it was a great visit. Bob Hatch requested that an updated boardwalk schedule be emailed to all board members to make sure that all site visits have at least two board members at each boardwalk.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, November 8, 2017, with Public Session at 6:45 pm in the District Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

It was moved by Bob Hatch, seconded by Liz Morinini to adjourn the meeting at 7:53 p.m.

Deborah L. Blow, Ed.D. Board Secretary

James Peterson, Clerk, Board of Trustees

Quarterly Report

on

Williams/Valenzuela Uniform Complaints

[Education Code § 35186]

2017

District: Orcutt Union School District

Name of person completing this form: Alice Salazar

Title of person completing this form: Administrative Assistant, Superintendent

Please provide the date when this information will be reported publicly at the district governing board meeting:

November 8, 2017

Quarterly report submission date (check one):

April (Jan.—March)

July (April—June)

October (July—Sept.)

January (Oct.—Dec.)

General Subject Area	Total no. of complaints	No. of complaints resolved	No. of complaints unresolved
Textbooks and instructional materials	0		
Teacher vacancy or misassignment	0		
Facilities conditions	0		
Valenzuela/CAHSEE intensive instruction and services	0		
TOTALS	0	0	0

Deborah L. Blaw
Signature of district superintendent

10/19/17
Date



ORCUTT UNION SCHOOL DISTRICT
REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Olga Reed School Date: 10-26-17

DONOR: Name: Nancy E. Helgeland
Address: 28844 Grayfox St, Malibu, CA 90265-4253
Phone No. 1

GIFT: Item Donated or Cash Donation \$ 500.00
Designated for: Science Camp Catalina Island
General Description: This donation was to cover science camp tuition
Model No.: Condition: [X] New [X] Used
Value (estimated):
Purpose of Gift:
Will gift be purchased through Business Services Office? [] Yes [X] No
Donor Conditions of Acceptance:

INSTALLATION AND OPERATION (If answer to A is yes, answer B and C)

- A. Will gift require installation? [] Yes [X] No
B. What type of installation is required?
C. Will donor pay installation costs? [] Yes [] No
D. Will there be operating costs? [] Yes [] No
If yes, what type?

Acceptance Requested By (OUSD Staff Member): Kathleen Stenerson
Acceptance Approved By (Administrator):
RECOMMENDATIONS: Principal or District Representative

BOARD ACTION: Date Accepted: Date Denied:

Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)



ORCUTT UNION SCHOOL DISTRICT

REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Olga Reed School Date: 10-26-17

DONOR: Name: Los Alamos Valley Men's Club
Address: PO Box 13, Los Alamos, CA 93440
Phone No. _____

GIFT: Item Donated 96" ADA picnic table or Cash Donation \$ _____
(Fill in if money is donated)
Designated for: The picnic table is being placed outside of room 3.
General Description: This table allows all students to sit together
Model No.: 96" expanded metal blue Condition: New Used
Value (estimated): 950.00
Purpose of Gift: Student seating
Will gift be purchased through Business Services Office? Yes No
Donor Conditions of Acceptance: Item to remain on Olga Reed campus.

INSTALLATION AND OPERATION (If answer to A is yes, answer B and C)

- A. Will gift require installation? Yes No
- B. What type of installation is required? _____
- C. Will donor pay installation costs? Yes No
- D. Will there be operating costs? Yes No
If yes, what type? _____

Acceptance Requested By (OUSD Staff Member): Kathleen Stevenson
Acceptance Approved By (Administrator): [Signature]
RECOMMENDATIONS: Principal or District Representative _____

BOARD ACTION: Date Accepted: _____ Date Denied: _____


Please submit request to the Superintendent's Office.

(If denied, explanation is on reverse side of this form.)



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM: Walter Con 
Assistant Superintendent, Business Services

BOARD MEETING DATE: November 8, 2017

BOARD AGENDA ITEM: Acceptance of Gift

BACKGROUND: On behalf of Sandi Chavez, district staff and organizers for the "Rosie Chavez Memorial Scholarship" we would like to say "Thank You" to the following individuals for their donations:

Mr. Myron Knecht & Mrs. Michele Knecht: \$25

RECOMMENDATION: It is recommended that the Board of Trustees accept the donations in the amount of \$25 to be deposited to the "Rosie Chavez Memorial Scholarship."

FUNDING: Donation



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con 
Assistant Superintendent, Business Services

BOARD MEETING DATE: November 8, 2017

BOARD AGENDA ITEM: Board Policies - 7214, Facilities

BACKGROUND: In our continued effort to be current with district board policies, attached is board policy 7214 for first reading. This policy has been reviewed by the School Boards Association legal counsel to comply with current requirements. This will bring us up-to-date with current practices and legalese.

Board Policy	Policy
7214	Facilities

RECOMMENDATION: Staff recommends that the Board of Trustees approve Board Policy 7214 as presented for first reading.

FUNDING: N/A

GENERAL OBLIGATION BONDS

The Board of Trustees recognizes that school facilities are an essential component of the educational program and that the Board has a responsibility to ensure that the district's facilities needs are met in the most cost-effective manner possible. When the Board determines that it is in the best interest of district students, it may order an election on the question of whether bonds shall be issued for school facilities.

(cf. 1160 - Political Processes)
(cf. 7110 - Facilities Master Plan)
(cf. 7210 - Facilities Financing)

The Board's decision to order a bond election, as well as its determinations regarding ~~shall determine~~ the appropriate amount, timing and structure of bond issuance, shall be consistent with law and the district's debt management policy. ~~size of the bond in accordance with law.~~

(cf. 3470 - Debt Issuance and Management)

Before ordering a bond election, the Board shall obtain reasonable and informed projections of assessed valuations that take into consideration projections of assessed property valuations made by the county assessor. (Education Code 15100)

When any project to be funded by bonds will require state matching funds for any phase of the project, the ballot for the bond measure shall include a statement as specified in Education Code 15122.5, advising voters that, because the project is subject to approval of state matching funds, passage of the bond measure is not a guarantee that the project will be completed. (Education Code 15122.5)

Bonds Requiring 55 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of 55 percent majority of the voters pursuant to Article 13A, Section 1(b)(3) and Article 16, Section 18(b) of the California Constitution. If two-thirds of the Board agree to such an election, the Board shall vote to adopt a resolution to incur bonded indebtedness if approved by a 55 percent majority of the voters. (Education Code 15266)

(cf. 9323.2 – Actions by the Board)

The bond election may only be ordered at a primary or general election, a statewide special election, or a regularly scheduled local election at which all of the electors of the school district are entitled to vote. (Education Code 15266)

Bonded indebtedness incurred by the district shall be used only for the following purposes: (California Constitution Article 13A, Section 1(b)(3) and 1(b)(3)(A))

1. The construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities

Facilities

BP 7214 (b)

2. The acquisition or lease of real property for school facilities
3. **The refunding of any outstanding debt issuance used for the purposes specified in items #1-2 above**

The proposition approved by the voters shall include the following accountability requirements: (California Constitution Article 13A, Section 1(b) (3))

1. **Certification** ~~A requirement~~ that proceeds from the sale of the bonds **will** be used only for the purposes specified in items #1-2 above, and not for any other purposes including teacher and administrative salaries and other school operating expenses
2. A list of specific school facility projects to be funded and certification that the Board has evaluated safety, class size reduction, and information technology needs in developing that list

(cf. 0450 - Comprehensive Safety Plan)
(cf.0450 – Comprehensive Safety Plan)
(cf. 6151 – Class Size)

3. A requirement that the Board conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects listed
4. A requirement that the Board conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects

If a district general obligation bond requiring a 55 percent majority is approved by the voters, the Board shall appoint an independent citizens' advisory oversight committee **to inform the public concerning the expenditure of bond revenues as specified in Education Code 15278 and the accompanying administrative regulation.** This committee shall be appointed within 60 days of the date that the Board enters the election results in its minutes pursuant to Education Code 15274. (Education Code 15278)

(cf. 1220 - Citizen Advisory Committees)
(cf. 9324 - Minutes and Recordings)

The Superintendent or designee shall ensure that the annual, independent performance and financial audits conducted pursuant to items #3-#4 above are issued in accordance with the U.S. Comptroller General's Government Auditing Standards **and submitted** ~~He/she shall submit the audits~~ to the citizens' oversight committee **at the same time they are submitted to him/her and no later than** ~~by~~ March 31 of each year. (Education Code 15286)

The Board shall provide the citizens' oversight committee with responses to all findings, recommendations, and concerns addressed in the performance and financial audits within three months of receiving the audits. (Education Code 15280)

Facilities

BP 7214 (c)

The Board may disband the citizens' oversight committee when the committee has completed its review of the final performance and financial audits.

Bonds Requiring 66.67 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of 66.67 percent majority of the voters pursuant to Education Code 15100 and Article 13A, Section 1(b)(2) of the California Constitution. If a majority of the Board agrees to such an election, or upon a petition of the majority of the qualified electors residing in the district, the Board shall adopt a resolution ordering an election on the question of whether to incur bonded indebtedness if approved by a 66.67 percent majority of the voters. (Education Code 15100)

The bond election may be ordered to occur on any Tuesday, except a Tuesday that is a state holiday or the day before or after a state holiday, is within 45 days before or after a statewide election unless conducted at the same time as the statewide election, or is an established election date pursuant to Elections Code 1000 or 1500. (Education Code 15101)

Subject to limits specified in Article 13A, Section 1 of the California Constitution, bonds shall be sold to raise money for any of the following purposes: (Education Code 15100)

1. Purchasing school lots
2. Building or purchasing school buildings
3. Making alterations or additions to school building(s) other than as may be necessary for current maintenance, operation, or repairs
4. Repairing, restoring, or rebuilding any school building damaged, injured, or destroyed by fire or other public calamity
5. Supplying school buildings and grounds with furniture, equipment, or necessary apparatus of a permanent nature
6. Permanently improving school grounds
7. Refunding any outstanding valid indebtedness of the district, evidenced by bonds or state school building aid loans
8. Carrying out sewer or drain projects or purposes authorized in Education Code 17577
9. Purchasing school buses with a useful life of at least 20 years
10. Demolishing or razing any school building with the intent to replace it with another school building, whether in the same location or in any other location

Facilities

BP 7214 (d)

Except for refunding any outstanding indebtedness, any of the purposes listed above may be united and voted upon as a single proposition by order of the Board and entered into the minutes. (Education Code 15100)

The Board may appoint a citizens' oversight committee to review and report to the Board and the public as to whether the expenditure of bond revenues complies with the intended purposes of the bond.

Certificate of Results

If the certificate of election results received by the Board shows that the appropriate majority of the voters are in favor of issuing the bonds, the Board shall record that fact in its minutes. The Board shall then certify to the County Board of Supervisors all proceedings it had in connection with the election results. (Education Code 15124, 15274)

Resolution Regarding Sale of Bonds

Following passage of the bond measure by the appropriate majority of voters, the Board shall pass a resolution **directing the issuance and sale of bonds.** ~~to issue the sale of bonds.~~ **In accordance with law,** the resolution shall prescribe the total amount of bonds to be sold and may also prescribe the maximum acceptable interest rate, not to exceed eight percent, and the time(s) when the whole or any part of the principal of the bonds shall be payable (Education Code 15140; **Government Code 53508.6**)

In passing the resolution, the Board shall consider each available funding instrument, including, but not limited to, the costs associated with each and their relative suitability for the project to be financed.

Prior to the sale of bonds, the Board shall **place** ~~adopt~~, as an agenda item at a public meeting and adopt as part of the bond issuance resolution, or in a separate resolution, disclosures of the available funding instruments, the costs and sustainability of each, and all of the following information: (Education Code 15146; Government Code 53508.9)

~~another resolution, which includes all of the following items: (Education Code 15146)~~

1. Express approval of the method of sale (**i.e., competitive, negotiated, or hybrid**)
2. Statement of the reasons for the method of sale selected
3. Disclosure of the identity of the bond counsel, and the identities of the bond underwriter and the financial adviser if either or both are utilized for the sale, unless these individuals have not been selected at the time the resolution is adopted, in which case the Board shall disclose their identities at the public meeting occurring after they have been selected
4. Estimates of the costs associated with the bond issuance, including, **but not limited to, bond counsel and financial advisor fees, printing costs, rating agency fees, underwriting fees, and other miscellaneous costs and expenses of issuing the bonds**

Facilities

BP 7214 (e)

When the sale involves bonds that allow for the compounding of interest, such as a capital appreciation bond (CAB), the resolution to be adopted by the Board shall include items #1-4 above as well as the financing term and time of maturity, repayment ratio, and the estimated change in the assessed value of taxable property within the district over the term of the bonds. The resolution shall be publicly noticed on at least two consecutive meeting agendas, first as an information item and second as an action item. The agendas shall identify that bonds that allow for the compounding of interest are proposed. (Education Code 15146)

Prior to adopting a resolution for the sale of bonds that allow for the compounding of interest, the Board shall be presented with the following: (Education Code 15146)

1. An analysis containing the total overall cost of the bonds that allow for the compounding of interest
2. A comparison to the overall cost of current interest bonds
3. The reason bonds that allow for the compounding of interest are being recommended
4. A copy of the disclosure made by the underwriter in compliance with Rule G-17 adopted by the federal Municipal Securities Rulemaking Board

At least 30 days prior to the sale of any debt issue, the Superintendent or designee shall submit a report of the proposed issuance to the California Debt and Investment Advisory Commission (CDIAC). (Government Code 8855)

After the sale, the Board shall be presented with the actual **issuance** cost information and shall disclose that information at the Board's next scheduled meeting. The Board shall ensure that an itemized summary of the costs of the bond sale and all necessary information and reports regarding the sale are submitted to the California Debt and Investment Advisory Commission. (Education Code 15146; Government Code 53509.5)

Bond Anticipation Notes

Whenever the Board determines that it is in the best interest of the district, it may, by resolution, issue a bond anticipation note, on a negotiated or competitive-bid basis, to raise funds that shall be used only for a purpose authorized by a bond that has been approved by the voters of the district in accordance with law. (Education Code 15150)

Payment of principal and interest on any bond anticipation note shall be made at note maturity, not to exceed five years, from the proceeds derived from the sale of the bond in anticipation of which that note was originally issued or from any other source lawfully available for that purpose, including state grants. Interest payments may also be made from such sources. However, interest payments may be made periodically and prior to note maturity from an increased property tax if the following conditions are met: (Education Code 15150)

1. A resolution of the Board authorizes the property tax for that purpose.
2. The principal amount of the bond anticipation note does not exceed the remaining principal amount of the authorized but unissued bonds.

Facilities

BP 7214 (f)

A bond anticipation note may be issued only if the tax rate levied to pay interest on the note would not cause the district to exceed the tax rate limitation set forth in Education Code 15268 or 15270, as applicable.

Deposit of Bond Proceeds

With regard to general obligation bonds, the district shall invest new money bond proceeds in the county treasury pool as required by law. (Education Code 15146)

Legal Reference:

EDUCATION CODE

7054 Use of district property, campaign purposes

15100-15254 Bonds for school districts and community college districts

15264-15288 Strict Accountability in Local School Construction Bonds Act of 2000

17577 Sewers and drains

17584.1 Deferred maintenance, reports

47614 Charter school facilities

ELECTIONS CODE

324 General election

328 Local election

341 Primary election

348 Regular election

356 Special election

357 Statewide election

1302 School district election

15372 Elections official certificate

GOVERNMENT CODE

1090-1099 Prohibitions applicable to specified officers

1125-1129 Incompatible activities

8855 California Debt and Investment Advisory Commission

53506-53509.5 General obligation bonds

53580-53595.5 Bonds

54952 Definition of legislative body, Brown Act

CALIFORNIA CONSTITUTION

Article 13A, Section 1 Tax limitation

Article 16, Section 18 Debt limit

CODE OF FEDERAL REGULATIONS, TITLE 17

240.10b-5 Prohibition against fraud or deceit

240.15c2-12 Municipal securities disclosure

COURT DECISIONS

San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley Unified School

District, (2006) 139 Cal.App.4th 1356

ATTORNEY GENERAL OPINIONS

99 Ops.Cal.Atty.Gen. 18 (2016)

88 Ops.Cal.Atty.Gen. 46 (2005)

87 Ops.Cal.Atty.Gen. 157 (2004)

Management Resources:

CSBA PUBLICATIONS

California's Challenge: Adequately Funding Education in the 21st Century, December 2015

Bond Sales - Questions and Considerations for Districts, Governance Brief, December 2012

Legal Guidelines: Use of Public Resources for Ballot Measures and Candidates, Fact Sheet, February 2011

GOVERNMENT FINANCE OFFICERS ASSOCIATION PUBLICATIONS

An Elected Official's Guide to Debt Issuance, 2nd Ed., 2016

Understanding Your Continuing Disclosure Responsibilities, Best Practice, September 2015

Facilities

BP 7214 (g)

Investment of Bond Proceeds, Best Practice, September 2014

Selecting and Managing Municipal Advisors, Best Practice, February 2014

Debt Management Policy, Best Practice, October 2012

Analyzing and Issuing Refunding Bonds, Best Practice, February 2011

WEB SITES

CSBA: <http://www.csba.org>

California Debt and Investment Advisory Commission: <http://www.treasurer.ca.gov/cdiac>

California Department of Education: <http://www.cde.ca.gov>

California Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Government Finance Officers Association: <http://www.gfoa.org>

Municipal Security Rulemaking Board, Electronic Municipal Market Access (EMMA): <http://www.emma.msrb.org>

Policy Adopted: ~~11/14/2012~~ 11/08/17

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



HUMAN RESOURCES MEMORANDUM

TO: Dr. Deborah Blow
District Superintendent

FROM: Susan Salucci
Assistant Superintendent of Human Resources

DATE: November 8, 2017

RE: Grand Canyon University Student Teaching Agreement

BACKGROUND: Grand Canyon University is requesting approval of the Student Teaching Agreement with the Orcutt Union School District for Multiple Subject, Single Subject and Education Specialist Internship and Credential Programs.

RECOMMENDATION: It is recommended that the Board of Trustees approve the Grand Canyon University Student Teaching Agreement for Multiple Subject, Single Subject and Education Specialist Teacher Credential Programs with the Orcutt Union School District.

FUNDING: N/A

Student Teaching Affiliation Agreement Between GCU and Orcutt Union School District

- PARTIES:** This agreement is entered into on this 4th day of October by and between Grand Canyon University (GCU) and Orcutt Union School District located at 500 Dyer Street, Orcutt, CA 93455. Hereafter referred to as the "District."
- PURPOSE:** The purpose of this non-exclusive Agreement is to establish the terms and conditions under which students of GCU may participate in Student Teaching Internships, Practicum and Observations at the schools located in the District.
- TERM:** The term of this Agreement begins 10/4/17 and ends 6/30/20.
- COMPLIANCE WITH HANDBOOK AND POLICY:** GCU and GCU's participating students shall comply with all policies of the University and District. Students accepted to the District for clinical training shall be subject to all applicable policies and regulations of the District and GCU. Prior to assignment of students to the District, GCU will advise students of any specific requirements that must be met to participate in the clinical. These specific requirements are outlined in GCU's student teaching manual. Failure to complete the requirements will result in non-placement of students.
- COOPERATING TEACHERS:** The District shall provide qualified Cooperating Teachers to provide oversight, feedback and mentoring to GCU's participating students. Quality standards and service expectations for Cooperating Teachers are outlined in Exhibit A. GCU shall pay a \$500 stipend to Cooperating Teachers per each sixteen (16) week session of full-time service. Longer or shorter assignments will be assessed on a pro-rated basis. Compensation will not be provided for practicum courses. The stipends contemplated herein are to be paid directly to Cooperating Teacher. Should stipends be a lesser amount than those of the district, the participating student shall pay the difference. Stipend will be paid upon the completion of the student teaching semester providing all paperwork has been submitted. The relationship between Cooperating Teachers and GCU shall be that of an independent contractor and shall not be deemed to be that of an employer-employee relationship, joint venture, or partnership. Cooperating Teachers shall be solely responsible for the payment of his/her own state and federal income tax and self-employment tax as applicable.
- CONFIDENTIALITY:** GCU shall inform each participating student of Federal law governing the confidentiality of District student information, including FERPA. The District shall inform each participating student of any applicable state law governing the confidentiality of student information. The District shall also inform each participating Cooperating Teacher that he/she is bound to maintain in confidence, any documents or other confidential information about GCU to which he/she might have access. Any breach of confidentiality by a participating Student or Cooperating Teacher shall be grounds for immediate termination of the clinical experience.
- INDEMNIFICATION AND HOLD HARMLESS:** Neither party shall be responsible for personal injury or property damage or other loss except that resulting from its own negligence or the negligence of its employees or others for whom the party is legally responsible. The District will provide participating students with immediate first aid for work-related injuries or illnesses, such as blood or body fluid exposure.
- ASSIGNMENT:** The provisions of this agreement shall insure to the benefit of, and shall be binding upon the successors of the parties hereto. Neither this agreement nor any of the rights or obligations here under may be transferred or assigned without prior written consent of the other party.
- NOTICES:** Notices under this agreement shall be mailed or delivered to the parties as follows:

University Dr. Kimberly LaPrade Dean, College of Education Grand Canyon University 3300 W. Camelback Road Phoenix, Arizona 85017	District Orcutt Union School District
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- MODIFICATION OF AGREEMENT:** This agreement may be modified only by written amendment executed by all parties.
- TERMINATION:** Either party, upon thirty (30) days written notice to the other party, may terminate this agreement.

- 12. **PARTNERSHIP/JOINT VENTURE/EMPLOYMENT:** Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties.
- 13. **NONDISCRIMINATION:** The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act of 1990 and the regulations related thereto. The parties will not discriminate against any individual including but not limited to employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status or national origin. This section shall not apply to discrimination in employment on the basis of religion that is specifically exempt under the Civil Rights Act of 1964 (42 U.S.C. §2000 e).

14. **RESPONSIBILITIES OF GCU**

- A. To promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, to take prompt and effective remedial action when discrimination or harassment is found to have occurred and to promptly notify the District of the existence and outcome of any complaint of harassment by, against or involving any participating student.
- B. GCU agrees to comply with all federal, state and local statutes and regulations applicable to the operation of the Agreement, including without limitations, laws relating to the confidentiality of student records.
- C. GCU requires that all students who must enter a FIELDWORK SITE provide us with a current and clear copy of a background check. Students will be prohibited to move forward until this document is received.
- D. GCU will maintain in full force and effect, at its sole expense and written by carriers acceptable to District:

i. Commercial General Liability (Minimum Requirements):

- Limits of Liability:
- \$1,000,000 Combined Single Limit
- \$2,000,000 General Aggregate
- \$1,000,000 Products Aggregate
- \$1,000,000 Personal Injury
- \$5,000 Medical Payments

- Coverage:
- Premises/Operation Liability
- Medical Payments Liability
- Contractual Liability
- Personal Injury Liability
- Independent Contractors

ii. Professional Liability, as related to Educational Services

- Limits of Liability:
- \$1,000,000 each wrongful act
- \$1,000,000 aggregate

iii. Certificates of Insurance:

In witness whereof, the parties hereto have caused this Agreement to be duly executed and delivered by their respective officials thereunto duly authorized as of the date first above written.

Grand Canyon University

By: 
(Signature)

Name: Dr. Kimberly LaPrade

Title: Dean, College of Education

Date: 10/4/17

By: _____
(Signature)

Name: **Dr. Deborah Blow**
(Please print or type)

Title: **Superintendent**
(Please print or type)

Date: _____